

Job: Grassroots Organizer (Full-Time/Permanent Position)
Virginia League of Conservation Voters-Education Fund

VALCV-EF is an 11-year old statewide, nonpartisan, nonprofit organization whose mission is to make conservation a top priority with elected officials and voters. We seek to increase civic participation for a more representational government at all levels.

We are currently seeking a dynamic individual to join our staff in January 2012 as a **Grassroots Organizer**. **The primary duty of the Grassroots Organizer will be to increase the number of activists and expand their level of engagement to build the organization's power and win critical campaigns.**

General skills we are seeking include:

- Experience recruiting, training, and managing volunteers
- Experience on an election campaign, an issue lobbying campaign, or a public education campaign
- Fundraising experience either professionally or as a volunteer
- A demonstrated interest in environmental issues
- Superb one-on-one communication skills
- Successful collaboration with coalitions and/or team strategies
- Strong computer skills, including experience with spreadsheets, databases, and layout
- Social media competence

Other experiences/skills that would help distinguish an ideal candidate, although they are not essential include:

- Experience with a candidate field operation
- Work with voter files and/or organizational databases
- Work on or with a paid canvassing operation
- Knowledge of Virginia's environmental and progressive groups and/or the state's political leadership
- Familiarity with legal rules regarding 501c3 and 501c4 organizations
- Willingness to commit to working with VALCV-EF for a minimum of two years

Significant travel within the state required. Salary will be in the \$28,000-\$35,000 range with some benefits.

Applicants should submit a cover letter and resume no later than **January 13, 2012** to: VALCV Job Opening, 530 E. Main Street; Suite 410; Richmond, VA 23219 or email info@valcv.org
No phone calls please.

VALCV-EF is an equal opportunity employer. Applications from women and people of color are encouraged.